Consultancy for Gender Responsive Budgeting (GRB) Capacity Development of Livestock Keepers in Baringo and West Pokot Counties.

About CRECO:
The Constitution and Reform Education Consortium (CRECO) is a coalition of civil society organizations (CSOs) working on democracy, governance, legal and human rights issues. It was founded in 1998 and registered as a Charitable Trust. CRECO has a membership of 23 CSOs spread across Kenya. CRECO's vision, mission and strategic goals are premised on the understanding of what consolidating civil society leadership for constitutional governance it envisages for Kenya and beyond, and its role in bringing about this desired CSOs solidarity. CRECO envisions a just society. We promote constitutionalism, democratic governance and institutional development of civil society and globally, through constitutional awareness and attitude change to enhance and sustain constitutional reform, CSO strengthening in Kenya and Eastern Africa.

Background Information:
CRECO, grounded in the vision of a just society enshrined in her Strategic Plan (2016-2020), works for the elimination of discrimination against either gender; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development and human rights. Placing women's rights at the centre of all its efforts, CRECO leads and coordinates efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout Kenya and beyond.

In this respect, CRECO is planning to conduct trainings on Gender Responsive Budgeting (GRB) within the project “Promoting Agricultural Extension Services in Baringo and West Pokot Counties”. CRECO together with her downstream partners in both Counties have established ward-based Livestock Oversight Committees (LOCs). By CRECO's interventions within the project, engagement by LOCs with their county governments on public participation and budget making process needs to be enhanced, budgets allocated for women’s empowerment in livestock keeping increased and the linkages between county officials and citizens strengthened. Besides, good practices which enable women to benefit more from the county services needs to be championed at all levels.

“Promoting Agricultural Extension Services in Baringo and West Pokot Counties” project started to be implemented by CRECO in February 2018 with the partnership of Centre for Enhancing Democracy and Good Governance (CEDGG) in Baringo and SIKOM Peace Network in West Pokot. The Project aims to contribute:
a) To empower livestock keepers to voice and articulate their priority needs to their county
government;
b) To enhance linkages between livestock keepers and county governments for better
agricultural extension services;
c) To influence county agricultural policies and legislations for improved service delivery in
livestock keeping.

The Project works to operationalize public participation and budget making processes to advance
gender equality and women’s right to participate in decision making by activities aimed at supporting
livestock keepers to identify and address legislative and policy gaps. Within this context, a specific
training of LOCs on GRB to explore possible measures to enhance a gender responsive county
budget through providing technical expertise.

CRECO will organize two GRB trainings in June 2019, targeting LOCs, Livestock Extension Officers
and staff of downstream partners from both Baringo and West Pokot Counties. The workshops will
support capacities of participants on gender responsive budgeting and provide some practical
information for their effective participation in public participation and participatory budget making
process.

Objectives of the Assignment
In line with the request of CRECO, the Consultant(s) will support in building participants capacity on
GRB by delivering training and developing necessary tools for effective utilization of GRB within
budgetary processes of the county governments for promotion of inclusive service delivery.

This assignment consists of delivery of trainings on GRB, development of a GRB guideline for LOCs
and provision of direct support to LOCs for their participation during budget preparation process in
order to deliver below results:

1. Develop recommendations and guidelines for utilization of GRB within annual development
   plans and budgets of the counties; and
2. Identify gaps and priorities for future interventions on GRB.

Scope of Work
The scope of work for the Consultant will include but not limited to:

I. GRB Trainings for LOCs, Livestock Extension Officers and SIKOM/CEDGG staff on GRB concepts and
   principles, present case studies and best practices of GRB initiatives at county and national levels,
   and focus on participatory budgetary process and integration of GRB within annual development
   plans, allocation of funds to public priorities and projects, performance monitoring and reporting by
   county governments. Throughout the trainings, practical information will be provided for the
   participants, focusing on budget preparation, implementation and accounting processes. The
   trainings will be organized as a 2-day training in Kitale and Kabarnet, including approximately 50
   participants per workshop.

II. A GRB Guideline for supporting effective utilization of GRB in planning, implementation and
    monitoring of county budgets and planning. The guideline will be developed with the inputs received
    from workshop participants and county government agricultural officials. GRB guideline will provide
    practical information and tools for integration of GRB in annual development plans and budgets and
    its monitoring through performance programs, activity reports and gender responsive auditing. It
will aim to provide an understandable and practical tool for relevant technical staff to use during budgetary processes.

III. An Assignment Report summarizing the trainings undertaken in the two counties and observations on the participant's contribution and their capacity to utilize GRB within budgetary processes, lessons learnt and policy recommendations for future activities and interventions on GRB. The Consultants are expected to provide their own observations and comments on the assignment report, as well as collecting feedback from CRECO/SIKOM/CEGG staff.

Duties and Responsibilities
Under the direct supervision of the CRECO Programmes Coordinator the Consultant(s) will be responsible for the following specific tasks:

1. Prepare a scheduled outline for GRB Training and GRB guidelines after meeting with Programmes Coordinator;
2. Prepare training materials/tools based on agreed outline;
3. Deliver two trainings of 2-day GRB trainings;
4. Develop GRB guidelines for LOCs and Partners’ use; and
5. Prepare and assignment report to summarize activities, lessons learnt and recommendations for future steps.

Timeframe:
The time frame for undertaking the consultancy is 5 (five) working days.

Travel costs
For the GRB trainings which will be held in Kitale and Kabarnet, CRECO will provide Consultants’ travel and accommodation/meal costs. CRECO will undertake logistical arrangements for meetings, trainings, workshops organized under this assignment and cover associated costs.

Application Specification and Closing Date
Consultants wishing to tender for this work must submit:

- A cover letter explaining their reasons for applying and their understanding of the task at hand.
- A schedule of how the tasks will be done within the proposed time frame and the methodology of how they intend to do the work;
- Proposed budget for the assignment;
- A curricula vitae outlining relevant skills and experience to meet the tender requirements;
- Contacts of three referees whom you have done similar work for;
- Any time limitations or constraints to your availability during the tender period.

Facilitation on Kiswahili and local languages (Pokot and Tugen) will be an added advantage.

All applications should be submitted via email to info@crecokenya.org copy changwony@crecokenya.org not later than 10th June 2019